

# **BASTROP MONTESSORI**

*Learning Through Wonder and Discovery*

## **ENROLLMENT AGREEMENT**

**2022-2023**

Our Mission at Bastrop Montessori is to provide a nurturing and engaging Montessori Learning Community for children ages 18 months through 12 years, where learning happens through wonder and discovery, and independence, confidence, and a lifelong passion for learning and contribution flourishes in each child.

*Bastrop Montessori is an inclusive Learning Community and does not discriminate based on race, color, religion, gender, gender expression, sexual orientation, age, nationality, or personal beliefs in any of its activities or operations.*

**OFFICE USE ONLY**

Child's Name: \_\_\_\_\_ D.O.B. \_\_\_\_\_ Age in Sept: \_\_\_\_\_

Student is: [New] [Returning]: Date of original enrollment: \_\_\_\_\_

Start Date: \_\_\_\_\_ Days and Hours in Care: \_\_\_\_\_

Tuition Agreement: \_\_\_\_\_ Parent Participation: \_\_\_\_\_

**The following have been completed:**

- How did this family hear about Bastrop Montessori? \_\_\_\_\_
- Account Agreement Page
- Completed Admissions Packet
- Handbook Signature Page
- Vaccination Records or Waiver
- Vision and Hearing Records
- Good Health Letter from Doctor
- Permission to transport to Emergency Room
- Joined Email Group
- Joined Bastrop Montessori Community Facebook Group
- All items from student checklist

**Office Notes:** \_\_\_\_\_

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## PARENT PARTICIPATION

Working together to maintain and improve our school helps build community, and helps us to keep costs down, plus the children LOVE having their parents be an active part of their school! We ask that each family contributes 15 hours per semester, a total of 30 hours per school year. Please indicate the area/s in which you can contribute to Bastrop Montessori, or make a suggestion of your own. And if you simply don't have the extra time these days, you may select the buyout option.

**Please indicate the areas you'd like most to participate in:**

\_\_\_\_\_ Marketing, promotion, or fundraising, including website development, promotional events

\_\_\_\_\_ In person classroom assistance, including substituting in the classroom, special presentations, lunchtime or playground assistance

\_\_\_\_\_ Making or repairing classroom materials.

\_\_\_\_\_ Library maintenance

\_\_\_\_\_ Grounds maintenance, including mowing, weed eating, tree trimming, garden installation

\_\_\_\_\_ Building maintenance, including playground and fence repair, and assorted indoor projects

\_\_\_\_\_ Occasional classroom deep cleaning

\_\_\_\_\_ Organize annual service projects

\_\_\_\_\_ Parent Participation Coordinator

\_\_\_\_\_ Other, please specify: \_\_\_\_\_

\_\_\_\_\_ Buy Out Option: \$600 (\$300 per semester)

## PARENTS AGREEMENTS

### ACCOUNT AGREEMENT: Please initial beside each agreement.

\_\_\_\_\_ I understand that tuition is for the full school year, regardless of payment plan, days attended or my child's completion of the school year, and that if my child is unable to complete the school year I agree to continue to pay the full tuition until my child's spot in the class has been filled, and the contract is dissolved by the Director.

\_\_\_\_\_ I agree to pay tuition by the last day of the preceding month. If the last day falls on a weekend or school holiday, I will pay on the Friday before, and understand that a late fee of \$25 will be applied if my tuition arrives after the 3<sup>rd</sup> day of the month. I further understand that consistently late tuition may affect my child's status with the school.

\_\_\_\_\_ I agree to fulfill my Parent Participation commitment.

\_\_\_\_\_ I understand that, in the event my account is turned over to an agency or attorney for collection, reasonable attorney fees, plus all attendant collection costs, or court costs will be paid by the listed Parent or Guardian.

### POLICY AGREEMENTS: Please initial each agreement.

\_\_\_\_\_ I have read and agree to comply with the guidelines in the Bastrop Montessori Handbook.

\_\_\_\_\_ I understand that the primary method of communication from school to parents is through the school email group and private email and I agree to stay informed of school matters by checking my email regularly.

\_\_\_\_\_ I agree to bring any concerns that I have to my child's teacher or the director, and to refrain from gossiping.

\_\_\_\_\_ I agree to have my child to attend school regularly and to arrive on time

\_\_\_\_\_ I agree to notify Bastrop Montessori immediately if any household member becomes ill with Covid.

\_\_\_\_\_ Bastrop Montessori personnel may administer medications that I provide.

\_\_\_\_\_ Bastrop Montessori personnel may take my child to an emergency care facility if needed.

### PERMISSIONS: Please indicate Yes or No

\_\_\_\_\_ Bastrop Montessori personnel may use photo/video and sound recordings of my child in marketing and promotion materials. NOTE: Children's names will NEVER be used.

\_\_\_\_\_ Bastrop Montessori personnel may post my child's pictures/video on the school's private Facebook Group.

\_\_\_\_\_ Bastrop Montessori personnel may administer bug-spray or sunscreen.

\_\_\_\_\_ My child may participate in water play at Bastrop Montessori.

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Parent/Guardian Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_